

Friends of Halesworth County Library

Minutes of meeting of the Trustees held on 30th October 2018

Present: Alison Britton (Chair), David Borer, Natalie Evans, Sheila Freeman, Ali Hopkins, Jane Kirkeby, Evelyn Lindqvist (minutes), Yvonne Sandison, Irene Thomas

		Actions
1. Welcome and Apologies	<ul style="list-style-type: none"> Apologies: David Olds 	
2. Minutes	<ul style="list-style-type: none"> Minutes of meeting held on 18th September were read and approved 	
3. Matters arising	<ul style="list-style-type: none"> Ali reported she has finally accessed the 100 Club bank account via the internet. David B will try again online as his last attempt had been unsuccessful. Final revisions to the wording of the FoHCL bookmark were agreed. It will go back to the Events Group for a final design decision! 	AB
4. Updates Chair	<ul style="list-style-type: none"> Alison circulated the Suffolk Libraries Annual Review, which features Halesworth photographs twice on the cover. She had attended the AGM on 25th September with Ali (the two of them representing the Library) and Freddy Phillips, who had been invited to attend by Suffolk Libraries (SL). Alison had been invited to attend an SL meeting in Ipswich re volunteering. A “volunteer makers” web site was presented, where one could offer tasks and activities requiring varying amounts of commitment per week/month or as a one off. It was not clear whether this site will be adopted. Even if it is there will still be a need for other ways to recruit volunteers. A new system to give support from SL is being developed too. Alison reminded trustees that the next Suffolk Libraries Community Meeting is on Monday 26th November in Lowestoft. As this is the date when FoHCL is hosting the Sutton Hoo road show it is not a good one for us as active Friends and Trustees are involved in this. Details to be forwarded to Sheila in case she finds she can attend. 	
5. Updates Treasurer Library Manager	<ul style="list-style-type: none"> Receipts have been £785.73 Payments £400.54 Current account balance - £5,965.36 Savings account balance - £24,220.77 Julian from fg has visited and spent 2 hours discussing various options for shelving and furniture, but Ali is still awaiting his suggestions. Scarecrow Hunt. This was a great success bringing in people who do not normally visit the Library. The half term craft activities were extremely popular with 43 children taking part along with several parents. Kinetic’s visit was also a success – first two workshops filled up before the day and the third workshop attracted back some of those who had come in the morning. FoHCL had planned to cover the shortfall which we had because we did not want to make the vent too expensive for local children. Christmas meal. Ali reported that we had enough volunteers and trustees signed up to enable us to “take over” De Argenteins for lunch on Monday 17th December. Ali reported that there will be increased pressure in the future to sell items on behalf of SL e.g. SL Christmas Cards next Christmas, rather than our having the “Cards for Good Causes” display which we have in recent years (and this year). 	

Acting Events coordinator	<p>PAST EVENTS</p> <ul style="list-style-type: none"> Natalie’s talk – slow ticket sales at present but we must accept that it seems to be a local habit to leave off commitment to the last minute! Other groups in Halesworth report this, and other Suffolk libraries too (Alison has been doing some “research”). “Talking in the Library” performance was reported as a great success with 41 tickets sold. The audience enjoyed it and the Quirk House Theatre group seemed pleased with the way we facilitated the evening. Thanks as always to bakers and volunteers who helped on the night (often the same people)! Quiz night was a success again. There is increasing competition every year from pubs and other groups offering quiz events, so we are holding our own, although we would always like more teams. The writing workshop with Julia Blackburn had 8 participants which was a good number for this event. Everyone seemed happy with it, including Julia who has kindly offered to tun another maybe in 4 to 6months’ time. Participants paid £20 each and Julia charged no fee and gave the FoHCL all the proceeds. <p>FUTURE EVENTS</p> <ul style="list-style-type: none"> Monday 26th November 2:00-4:30 (for Friends only) Sutton Hoo roadshow which will bring exhibits and include a talk about the burial site and an update on the current improvements to the site nr Woodbridge. Refreshments requested. Saturday 8th December 10:00 – 3:00 Christmas Sale of items which would be suitable for people to buy as Christmas gifts and good quality items such as books, toys, bric a brac etc. setting up Friday afternoon) There will be a Christmas Raffle, and this will be drawn on December 17th. Volunteers are needed to sell raffle tickets during December and items for the raffle are also needed. Library Christmas Card making. This activity needs reviewing, as although enthusiastic and willing, volunteers were not sufficiently skilled to produce professional looking cards for sale and materials were wasted. It was agreed that next year it needs advance planning with “sample” cards available to copy exactly or perhaps we will not do it again – we don’t yet know what Christmas cards we will be “required” to sell in 2019! Alison feels such activities are a valuable social activity but agrees they should not be run at a loss! 	<p><i>All</i></p> <p><i>All</i></p> <p><i>All</i></p>
6. Velveteen Rabbit	<ul style="list-style-type: none"> The Spinning Wheel Touring Company Theatre has offered to perform the “Velveteen Rabbit” at a cost of £150 with various spring dates offered. Sheila suggested 4 sessions to introduce the story before the performance and wanted us to establish the suggested age range for the show. The trustees agreed to support this event, even if ticket sales do not cover the whole cost. Dates to be offered to the company were agreed: Mondays 8th & 15th April and Thursdays 11th & 18th April, 2:00 start. 	<p><i>AH will get in touch to book</i></p>
7. Discussion	<ul style="list-style-type: none"> As we had no plans yet from fg we had to defer the proposed discussion. 	
8. AOB	<ul style="list-style-type: none"> None 	
9. Date of next meeting	<p>Tuesday 11th December 2018 at 5:30pm</p>	

Signed as an accurate record:

Alison Britton, Chair.

Date: